

# Overview

**FEDERAL REPUBLIC OF NIGERIA**

**FEDERAL MINISTRY OF EDUCATION**

**FEDERAL SCIENCE AND TECHNICAL COLLEGE, IJEBU-IMUSIN, OGUN STATE**

**INVITATION TO TENDER FOR 2021 CAPITAL PROJECTS FEDERAL SCIENCE AND TECHNICAL COLLEGE, IJEBU-IMUSIN, OGUN STATE**

## **(1) INTRODUCTION**

The Federal Government of Nigeria has allocated funds to the Federal Ministry of Education (FME), Federal Science and Technical College, Ijebu-Imusin, Ogun State in the 2021 appropriation for the execution of policies, programmes and projects toward achieving the mandate of the college. Accordingly, the college wishes to invite reputable contractors with relevant proven competence and experience to submit tenders for the execution of the following projects.

## **(2) PROFILE OF PROJECTS**

<b>S/N</b>	<b>PROJECT TITLE</b>
LOTW1	Renovation Of 2 Block of Boys' Hostels
LOTW2	Rehabilitation of Junior Dining Hall
LOTW3	Renovation Of Laboratory (Physics)
LOTW4	Construction Of Residential Building (1 block of 3 no. 2 flats)

**(3) ELIGIBILITY REQUIREMENTS**

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CAC1.1 or CAC2 and CAC7;
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three(3) years (2018, 2019 & 2020) valid till 31st December, 2021; with minimum average turnover of N20 million;
- (c) Evidence of current Pension Clearance Certificate valid till 31st December, 2021;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance certificate valid till 31<sup>st</sup> December, 2021;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31<sup>st</sup> December, 2021;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal Science and Technical College, Ijebu-Imusin or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in the bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years – (2018, 2019, 2020);
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN AND CORBON;
- (k) Verifiable documentary evidence of a least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and photographs of the projects;

(l) List of Plants/Equipment with proof of Ownership/Lease;

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner); and

(n) All documents for submission must be transmitted with a covering/ forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

#### **(4) COLLECTION OF TENDER DOCUMENTS**

The tender documents are to be collected from Office of the Principal FSTC, Ijebu-Imusin between the working hours of 08:00am and 04:00pm daily upon the payment of non-refundable tender fee of N10,000.00 per Lot, into the Federal Science and Technical College, Ijebu-Imusin, Ogun State, REMITA account in any reputable commercial bank and presented for a copy of College's receipt.

#### **(5) SUBMISSION OF TENDER DOCUMENTS**

Completed tender documents should be in two Hard copies (Marked 'Original' & "Copy") each for both Technical & Financial Bids with soft copy of Financial bid only, packaged in two separated wax sealed envelopes clearly marked at the top right corner of each envelope stating the title of the project i.e. "TECHNICAL BIDS FOR project Title and LOT No." & "FINANCIAL BIDS FOR Project Title and LOT No." and at the reverse side the name of the company should be boldly written. Both envelopes shall then be put in a larger envelope clearly marked at the top right corner stating the title of the project and be left in the appropriate Tender Box at the Office of the Principal to be addressed to:

**The Principal,**

**Federal Science and Technical College,**

**P.M.B. 1008, Ijebu-Imusin, Ogun State**

The submission should be made **not later than 12:00 noon on Monday, 26 April 2021**. Please make sure you sign the Bid Submission Register at Vice Principal (SD) office as Federal Science and Technical College, Ijebu-Imusin, will not be held responsible for misplaced or wrongly submitted Bids.

## **(6) OPENING OF TECHNICAL BIDS**

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday, 26 April 2021** in the College's STEP-B office. In view of the COVID-19 protocols, bidders and members of the public are not permitted to attend, the processes will however be covered by video recording in the presence of two (2) observers from Civil Society organisation and private professional organisation. The technical bids will be opened while the financial bids will be kept un-opened. Video recording will be available on request. Please, ensure that you sign the bid submission register in the Office of the VP (SD), as the college will not be liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Principal on e-mail: [fstci@yahoo.com](mailto:fstci@yahoo.com) .

## **(7) PLEASE NOTE THAT**

- (i) Bid must be in English language and signed by an official authorised by the bidder;
- (ii) Bids submitted after the deadline for submission would be returned un-opened;
- (iii) Bidders should not bid for more than one(1) Lot;
- (iv) All costs will be borne by the bidders;
- (v) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- (vi) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened.
- (vii) The Federal Science and Technical College, Ijebu-Imusin, is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED:**

**THE PRINCIPAL**

**FEDERAL SCIENCE AND TECHNICAL COLLEGE, IJEBU-IMUSIN, OGUN STATE**

